



30th January 2018

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Executive Principal: Mrs Carol Kitson, BA (Hons) MA

Principal: Mr Jon Norden, BA (Hons) MA



Dear Parent/Carer

Re: Parent Governor Vacancy

There is a vacancy for a parent governor on the Academy's governing body, as Mrs Jo Waterhouse's term in office comes to an end. I am therefore writing to all parents to invite you to express your interest in undertaking the role.

Parent Governors play an important role as members of the Governing Body, which is responsible for directing the conduct of the school and for promoting high standards of educational achievement. The term of office for parent governors as determined by the Academy's Articles of Association is 4 years. Training is available for all governors and those new to being a governor are encouraged to attend Induction Training.

Under the School Governance (Constitution) (England) Regulations 2012, individuals, who must be over 18, are disqualified from holding office, under these regulations, if that person:

- Is the subject of a bankruptcy restrictions order or an interim order, debt relief restrictions order, an interim debt relief restrictions order or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced;
- Is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986, a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under section 429 (2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- Has been removed from the office of charity trustee or trustee for a charity by the Charity Commission or Commissioners or High court on grounds of any misconduct or mismanagement, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of anybody;
- Is included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people;
- Is barred from any regulated activity relating to children;
- Is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008
- Is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;

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- Has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- Has received a prison sentence of two years or more in the 20 years before becoming a governor;
- Has at any time received a prison sentence of five years or more;
- Has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- Refuses a request by the clerk to make an application to the criminal Records Bureau for a criminal records certificate.

Also a person is disqualified from election or appointment as a parent governor of a school if they:

- Are an elected member of Leeds CC; or
- Work at the school for more than 500 hours (i.e. for more than one third of a full-time equivalent) in a school year (at the time of election or appointment).

If the number of expressions of interest received is the same as, or fewer than, the number of vacancies to be filled then they will be appointed to the position. Should this number be greater than the number of vacancies, then interested parties will be invited to a briefing meeting after which it will be necessary to hold an election. All parents/carers with children at the school will be eligible to vote in a secret ballot.

If you wish to indicate that you would willing to undertake the role of parent governor, please complete the slip attached and return to the Academy by Monday 19th February. Alternatively, if you would like an electronic copy to return to me via email, please contact me as follows: carole.owen@eqtc.co.uk . You may contact me at the same email address if you have any other queries.

Yours faithfully



Carole Owen
Clerk to the Governing Body