

**Abbey Grange Academy  
Parent Council Meeting Agenda**

**15<sup>th</sup> May 2017**

**6.30 – 7.30pm, Chapter House**

**Agenda**

<b><u>Subject</u></b>	<b><u>Lead</u></b>	<b><u>Suggested time</u></b>
1. Chairman's opening remarks	Mike	6.30 – 6.35
2. Apologies	Marion	6.35 – 6.40
3. Minutes and actions from last meeting	Mike	6.40 – 6.45
4. Matters arising	Mike	6.45 – 6.50
5. Planning for new year & parents evening (talk/ info paragraph on information sheet)	Mike / Marion	6.50 – 7.00
6. Plan possible dates for meetings next 12 months	Marion	7.00 – 7.05
7. Update on 'useful guide'	Emma / Jenny	7.05 – 7.10
8. General school and staffing updates	Jenny	7.10 – 7.20
9. Any other business communications / e-mails received: a. exam revision; b. updates on website/3 year plan; c. parent feedback slips d. volunteers for year 9 PCE 4 <sup>th</sup> July	Mike / Marion	7.20 – 7.30
10. Date and time of next meeting 12 <sup>th</sup> June	Mike	7.30